

ORDER REGARDING RULE 7.1

It has come to the undersigned's attention that many parties with cases pending before the court have failed to comply with Rule 7.1 of the Federal Rules of Civil Procedure. Rule 7.1 addresses corporate disclosure statements and provides:

(a) Who Must File; Contents. A nongovernmental corporate party must file two copies of a disclosure statement that:

- (1)** identifies any parent corporation and any publicly held corporation owning 10% or more of its stock; or
- (2)** states that there is no such corporation.

(b) Time to File; Supplemental Filing. A party must:

- (1)** file the disclosure statement with its first appearance, pleading, petition, motion, response, or other request addressed to the court; and
- (2)** promptly file a supplemental statement if any required information changes.

Fed. R. Civ. P. 7.1.

Therefore under Rule 7.1, all corporate parties, other than governmental entities, have an obligation to file such a disclosure notice at the time of the "first appearance, pleading, petition, motion, response, or other request addressed to the court" and also have a duty to promptly notify the court of any material changes to this disclosed information. Accordingly, all counsel are **DIRECTED** to review their case(s) to see if they represent an entity that must file a Rule 7.1 notice. If Rule 7.1

is triggered and the record lacks such a notice, then one must be filed within 14 days from the entry date of this order. If Rule 7.1 does not apply to any party in the case or if Rule 7.1 has already been complied with by all parties to whom it applies, then the parties do not have to do anything further.¹

DONE and **ORDERED** this the 28th day of April, 2009.


VIRGINIA EMERSON HOPKINS
United States District Judge

¹ With the notable exception of any duty to supplement the corporate disclosure notice which has already arisen or which may arise in the future.